

## PUBLICATION ETHICS AND MALPRACTICE STATEMENT



The journal “Ovidius University Annals. Economic Sciences Series” is committed to upholding the highest standards of publication ethics and takes all possible measures against any publication malpractices. Authors, reviewers and journal editors have a responsibility to meet these standards.

### RIGHTS AND RESPONSIBILITIES OF AUTHORS

➤ **Originality article. Citing sources. Responsibility for plagiarism.** By submitting an article to the “Ovidius University Annals. Economic Sciences Series” for publication, the author(s) warrant that the manuscript is their own, original work and that it has neither been published previously nor is currently being considered for publication elsewhere. They also warrant that the sources of any ideas and/or words in the manuscript that are not their own have been properly attributed through appropriate bibliographical references and using quotes. In case of breach of copyright law/ in case of plagiarism, the entire responsibility rests with the author of the article. The Editorial board of “Ovidius University Annals. Economic Sciences Series” does not assume any liability for infringement by the authors of the regulations included in copyright legislation and the achievement of plagiarism. If discovered a case of violation of copyright law/plagiarism, the manuscript will be rejected or a published article will be retracted. The Editorial board of “Ovidius University Annals. Economic Sciences Series” is exempted from any liability regarding the author’s points of view included in the published articles.

➤ **Elaboration of the manuscript shall meet the requirements for editing.** The manuscript submitted must comply with the requirements for writing available on the journal website under the heading “Instructions for authors”.

➤ **Not accepting redundant publication.** “Ovidius University Annals. Economic Sciences Series” does not accept works that have already been submitted in part or in full in an article published or which are described in another article sent or accepted by other electronic or printed publications. In case of a redundant publication, the manuscript will be rejected or a published article will be retracted.

- **Accurate presentation of the primary data.** Underlying data should be represented accurately in the manuscript. Knowingly presenting false or falsified data may be grounds for rejection or withdrawal of the manuscript of the article published.
- **Authorizations for reproduction and copyright.** Authors are responsible for obtaining written permission to include any images/artwork or documents/texts for which they do not hold copyright in their articles, or to adapt any such images/artwork or documents/texts for inclusion in their articles. The copyright holder must be made explicitly aware that the images/artwork or documents/texts will be made freely available online as part of the article.
- **Giving the names of those who have contributed to this article.** The authors' names should be listed on the article in order of their contribution to the article. All authors take responsibility for their own contributions. Only those individuals who have made a substantive contribution should be listed as authors. The corresponding author must ensure that all appropriate co-authors and no inappropriate co-authors are included on the article, and that all listed co-authors have seen and approved the final version of the article and agreed to its publication.
- **Mention sources of financial support.** Sources of financial support of the research materialized in manuscript (grants, scholarships etc.) should be mentioned in the paper in a footnote attached to the title of the article.
- **Prohibition to give the manuscript to other publications.** Manuscripts submitted for publication purposes may not be offered to other publications, than after receiving the response in the sense that the material cannot be published in "Ovidius University Annals. Economic Sciences Series" or after 6 months when it was registered the material at journal editorial office and it was not received a refuse of publication.
- **Copyright protections of the articles published in "Ovidius University Annals. Economic Sciences Series".** The author(s) of a manuscript agree that if the manuscript is accepted for publication in "Ovidius University Annals. Economic Sciences Series", the whole content of the article will appear in hard-copy and online on the site <http://stec.univ-ovidius.ro/html/anale/EN/> and will be freely available without charge to the user or his/her institution. Users are allowed to read, download, copy, distribute, print, search, or link to the full texts of the articles in this journal without asking prior permission from the publisher or the author, but subject to the following conditions:
  - ✓ is mentioned the name(s) of the author(s), article title, that article is published in "Ovidius University Annals. Economic Sciences Series" and indicate page/pages cited of the journal;

- ✓ exactly reproduction of the material when it is quoted, used, discussed or multiplied;
- ✓ the copyright of the author(s) may not be infringed in any way.

➤ **Assumption of Liability Declaration.** Authors whose manuscripts have been selected for publication in “Ovidius University Annals. Economic Sciences Series”, will need to complete a Copyright statement that the manuscript belongs to them, that the sources were quoted correctly, that they did not reproduce material from unauthorized sources and that the manuscript has not already been published elsewhere.

➤ **Discovery of significant errors or inaccuracies in articles published.** Where an author discovers a significant error or inaccuracy in an article of his/hers that has been published in “Ovidius University Annals. Economic Sciences Series”, he/she has an obligation to promptly notify the editors and cooperate with them to correct the article or retract it as appropriate.

## **RIGHTS AND RESPONSIBILITIES OF THE REVIEW COMMISSION**

➤ **Evaluation system.** The manuscripts received for publication in “Ovidius University Annals. Economic Sciences Series” will be revised using the „double blind” peer review system, respecting international standards of scientific journals. Thus, any article submitted for publication will be evaluated by the Review Commission composed of scientific reviewers in the field of economics. Review will be done on an anonymous basis (author's name is not communicated to the reviewers; reviewers name is not communicated to the author) and under certain strict assessment criteria, as follows:

- ✓ brevity and informal character of the title;
- ✓ scientific background and the relevance of the communicated information through the respective article;
- ✓ article’s structure (abstract, key words, introduction, content, conclusions);
- ✓ clarity, brevity and accuracy of article’s text;
- ✓ accessibility and understanding of the statements;
- ✓ relevance and utility of the research;
- ✓ emphasis on results, interpretations and conclusions (creativity level).

If necessary, the authors will receive recommendations and observations to improve the quality of their paper's content. It is possible to refuse publication of the article to the proposal made by reviewers.

- **Status of the Review Commission members.** The members of “Ovidius University Annals. Economic Sciences Series” Review Commission receive the manuscript for evaluation together with an evaluation form. The reviewers are obliged to refuse an invitation to evaluate a manuscript if the manuscript content does not match their area of expertise or in the event of a conflict of interest.
- **Confidentiality of information and ideas obtained through the peer review process.** Privileged information or ideas obtained by reviewers through the peer review process must be kept confidential and not used for personal advantage. Any manuscripts received for review must be treated as confidential documents, and must not be shown to or discussed with others except as authorized by the Editor in chief of “Ovidius University Annals. Economic Sciences Series”.
- **Objectivity of the evaluation.** When conducting their reviews, the Review Commission members are asked to do so as objectively as possible, refraining from engaging in personal criticism of the author(s). They are encouraged to express their views clearly, explaining and justifying all recommendations made. They should always attempt to provide detailed and constructive feedback to assist the author(s) in improving their work.
- **Content of evaluation.** Reviewers will complete the Evaluation Form and will make observations regarding all the issues included in the evaluation form. Reviewers should call to the Editorial Board attention any major resemblances between a manuscript under consideration and other published articles or papers of which they are aware, as well as any concerns they might have in relation to the ethical acceptability of the research reported in the manuscript. Following the evaluation, reviewers can recommend: publication of the article, publication of the article only if it will be amended in accordance with the observations made in the Evaluation Form; not publishing the article.

## **RIGHTS AND RESPONSIBILITIES OF THE EDITORIAL BOARD**

**The final decision of publishing.** The Editor in chief has ultimate responsibility for deciding if a manuscript submitted to “Ovidius University Annals. Economic Sciences Series” should be published, and in doing so is guided by the evaluations carried out by scientific reviewers, by the provisions of this Publication Ethics and Malpractice Statement and by the copyright law. The Editor in chief may consult with other members of the Editorial Board team, as well as with reviewers, in making publication decisions.

**Objectivity of the evaluation.** The editors will evaluate manuscripts for their intellectual content without regard to the race, gender, religious beliefs, ethnic origin, citizenship, or political philosophy of the author(s).

**Confidentiality of the information and ideas contained in the manuscript.** The editors will not disclose any information about a manuscript under consideration to anyone other than the author(s) and reviewers.

**Ensuring the integrity of the evaluation process.** The editors will make every effort to ensure the integrity of the „double blind” peer review process by not revealing the identity of the author(s) of a manuscript to the reviewers of that manuscript, and vice versa.

Editor-in-chief  
Professor, PhD. SPATARIU Elena Cerasela